

**Kennett Library**  
**Board Meeting Minutes**  
**June 20, 2017**

**Board of Trustees**

- Karen Ammon  
  Gail Bowden  
  Chris Britt  
  Jerry Brown  
  Margaret Egli  
 Jim DiLuzio  
  Chris Larsen  
  Bill McLachlan  
  Brenda Mercomes  
  Carolyn Mohr  
 Loren Pearson  
  Brad Peiper  
  Thomas Swett  
  Barry Tomasetti  
  Jeff Yetter

*12 present (15 Trustees)-Quorum achieved*

Megan Walters, Library Director

**Guests:** Joseph Riper (Counsel), Bill Pugh (Consultant), Bill Landmesser, and Jim Nelson

<b>Agenda items</b>
<b>Opening of Meeting</b>
Tom Swett, President, opened the meeting at 5:00 p.m.
<b>Approval of May Minutes</b>
A motion to approve the minutes was made by Brad, seconded by Chris Larsen and unanimously approved with no corrections.
<b>Director's Report</b>
Megan directed members to the new table in her report, which is labeled outreach which provides a summary of outside activities/events either sponsored by the library programming team or an event initiated by another organization where the library participates.
<b>Development</b>
<p>Margaret passed out Table Captain Responsibilities which included instructions for board members as ambassadors for our fall fundraiser. In addition to acting as hosts, all board members are also asked to provide one silent auction item valued at \$100.00 or above.</p> <p>Jeff announced that the fall fundraiser will be highlighted in the August issue of FIG. T-shirts with the Yellow Brick Road theme will be worn by staff members for this photo shoot.</p>
<b>Finance Report</b>
Bill referred members to his financial report which had been sent to all members electronically. The report shows an increase in the investment portfolio, which resulted from higher pricing in all of our funds.
<b>New Board Member</b>
Carolyn Mohr happily reported that Barbara Necarsulmer is now a new board member appointed by Pennsbury Township. She should be a great addition to our board. Additionally, Carolyn also received indications from Pennsbury that they are planning on making a contribution to our capital campaign.
<b>Adjournment of Meeting for Executive Session</b>
A motion was made by Jeff and seconded by Carolyn to close our meeting for an executive session of the board.
<b>Reopening of Meeting</b>
The public portion of the meeting was reopened at 6:07 p.m.
<b>Motion to Disengage from Borough</b>
A motion was made by Dr. Barry Tomasetti to disengage from a joint building project with Kennett Borough. Karen Ammon seconded the motion and it received unanimous affirmation.

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<b>Retain Carl Francis for Public Relations</b>
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<p>Carolyn Mohr made a motion to retain Carl Francis to assist us with public relations as we transition from a joint project to an independent plan. This motion was seconded by Chris Larsen. The affirmation was passed with one opposition. Karen noted that in her opinion we have spent a considerable sum already on public relations. Chris Larsen stressed how a well prepared and cogent communications plan is essential to the success of our project. He also thought it was important that board members are informed and kept in the communication loop so that they can field questions. Carl's message and revisions should be made available to board members, so that they can answer questions. Brenda also stated the importance of talking points around our going it alone.</p>
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<p>Tom thanked Chris for his insight and requested that he put his thoughts in writing. Chris agreed to document his points about the communication process.</p>
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<b>Committee Reports</b>
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<p>Committee reports had been submitted electronically to Trustees prior to the board meeting due to time constraints because of the Executive Session.</p>
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<b>Adjournment</b>
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<p>The meeting was adjourned at 6:12 p.m.</p>
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The next board meeting will be held 5 PM, Tuesday, July 18<sup>th</sup> at The Market at Liberty Place.

Respectfully submitted,

Margaret Egli, Secretary