

Library Finance Summary

February 2017

Revenue

This month the library received \$12,640 in municipal donations and \$5436 in library revenue plus individual donations. One should note the donations/grants comparison showing the year to date total of \$25.8K versus \$12.5K last year. The main reason for this is the receipt of \$25.4K in annual appeal receipts this year versus only \$8.2 K last year.

YTD February 2017					
Revenue	Actual	Budget	% Chg	2016	% Chg
Governmental revenue	\$135,145	\$134,505	0.5%	\$129,804	4.1%
Library revenue	4,077	5,250	-22.5%	4,903	-16.9%
Donations/grants	25,823	22,500	14.8%	12,486	106.8%
Total	\$165,045	\$162,255	1.7%	\$147,193	12.1%

The Adult Literacy Program (“ALP”) February revenue of \$1.3 K was composed only of donations. The United Way of Southern Chester County sent \$8502 as their first 2017 payment in early March.

Expenses

Library expenses in February totaled \$44.5 K. Year to date **library expenses** are 14.5% lower than budget primarily due to lower personnel, materials, and facilities costs. Of note is that for the first two months, **library materials** expenses are down 46% versus budget and 44% less than 2016. This could simply be a timing situation but the library is committed to spending at least 12% of its yearly expenses on library materials.

YTD February 2017					
Expense	Actual	Budget	% Chg	2016	% Chg
Personnel	\$ 67,135	\$ 72,559	-7.5%	\$ 74,512	-10.0%
Materials	4,306	17,540	-46.1%	16,498	-44.1%
Facilities	8,178	12,139	-32.6%	11,573	-29.3%
Programming	3,196	2,900	10.2%	3,543	-12.3%
Supplies	2,312	2,325	0.5%	5,594	-59.4%
All other	20,594	22,367	-7.5%	56,540	-63.4%
Total	111,021	129,920	-14.5%	168,961	-34.3%
Capital expenditures	\$ 8,031	\$ 1,042	671.0%	\$ 2,023	297.0%
Expenses incl. capital Ex.	\$ 119,052	\$ 130,962	-9.1%	\$ 170,984	-30.4%
Net	\$15,993	\$31,303	46.6%	(\$23,791)	NM

There was only \$986 of **capital expense** in February. Year to date expense contains the \$7000 of renovation costs on the library HVAC booked in January.

February **ALP expenses**, mostly composed of personnel costs and library materials, was \$7.9 K. Year to date, ALP has spent \$14.7 K which is 12% below budget but 35% greater than 2016. The reason for the increase this year is a higher number of hours worked by the manager and administrative assistant which was budgeted and agreed to by the executive committee.

There has been very little activity in the **Capital Reserve account** through the first two months. Expenses booked to date totaled \$2.3 K mainly for legal fees and taxes on the Ways Lane property.

Net

Year to date “net” is 47% ahead of budget primarily the result of lower expenses as noted above.

The **ALP net** year to date is \$(7.2)K versus the budget of \$(5.6)K and \$(3.7)K in 2016. The net will improve slightly in March with the receipt of the UWSCC donation. There are a couple of grants in progress as well which hopefully will be approved. The goal for 2017 is to increase our efforts to reach out to other community organizations to fund this valuable program.

Cash Management

With no large revenue receipts in February, **library cash** was reduced by \$27.4 K but the cash on hand is sufficient to carry the library for at least 1.5 months.. The **Capital Reserve** account benefited from a portfolio increase slightly over \$33K as a result of higher pricing in one of the investment funds. While positive, **ALP cash** is still positive

February 2017				
Fund Balances	Library (020)	CapRes (021)	ALP (023)	Total
Beg of Year Fund Balance	\$ 65,415	\$ 6,017	\$ 9,287	\$ 80,718
Chg in Cash	\$ 53,498	\$ (2,322)	\$ (6,406)	\$ 44,771
February 2017 Cash Balance	\$ 118,913	\$ 3,695	\$ 2,881	\$ 125,489
Beg of Year Investment Balance		\$ 2,870,272		\$ 2,870,272
Restricted Account		815,031		815,031
McMullan Account		267,719		267,719
Wellesley		1,715,454		1,715,454
Exelon Account		115,971		115,971
Current Investment Balance	\$ -	\$ 2,914,175	\$ -	\$ 2,914,175
Chg in Investment Balance	\$ -	\$ 43,903	\$ -	\$ 43,903
Total Fund Balance	\$118,913	\$2,917,870	\$2,881	\$3,039,664
Last Month	\$ 146,335	\$ 2,886,098	\$ 9,479	\$ 3,041,913
Change from last month	(\$27,422)	\$31,772	(\$6,598)	(\$2,248)

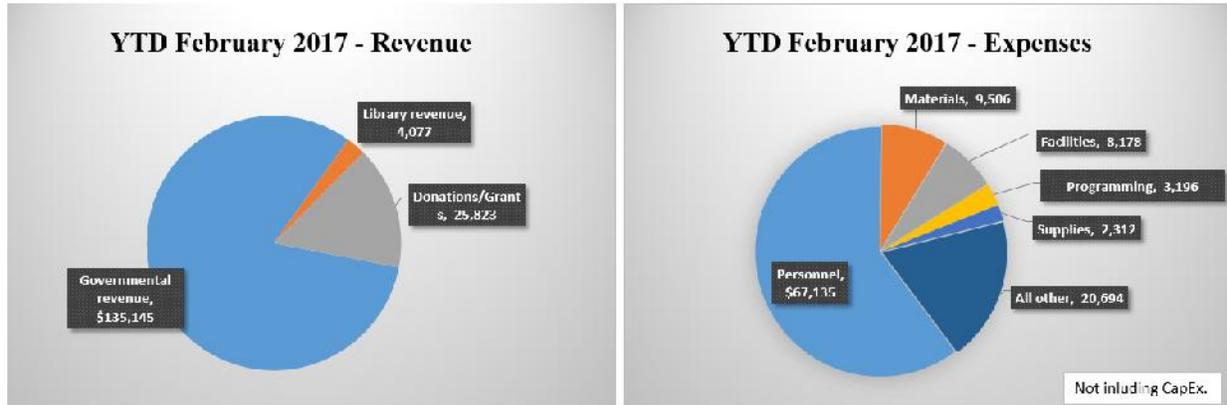
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but near the point where it may need a cash infusion from the library or the investment portfolio if March revenue receipts do not cover March expenses.

The investment portfolio value as of February is \$2.91 million increasing \$31.8K from January.

William C McLachlan
Treasurer



Summary of Accounts

Account	February	2017			2016
	Current month	YTD	Budget	% chg	YTD
Revenue					
Library - 020	\$ 18,076	\$ 165,045	\$ 162,265	1.7%	\$ 151,029
Capital Reserve -021	0	0	-	NM	16,000
Adult Literacy - 023	1,308	6,179	11,103	-44.3%	-
Total Revenue	\$ 19,383	\$ 171,225	\$ 173,368	-1.2%	\$ 167,029
Expense					
Library - 020	\$ 45,498	\$ 119,052	\$ 130,962	-9.1%	\$ 170,984
Capital Reserve -021	1,688	2,322	-	NM	7,394
Adult Literacy - 023	7,906	5,832	16,736	-65.2%	21,490
Total Expense	\$ 55,091	\$ 127,206	\$ 147,698	-13.9%	\$ 199,868
Net					
Library - 020	\$ (27,422)	\$ 45,993	\$ 31,303	46.9%	\$ (19,954)
Capital Reserve -021	(1,687)	(2,322)	-	NM	8,606
Adult Literacy - 023	(6,598)	347	(5,633)	-106.2%	(21,490)
Total Net	\$ (35,708)	\$ 44,018	\$ 25,670	71.5%	\$ (32,838)