

KENNETT PUBLIC LIBRARY

216 East State Street • PO Box 730 • Kennett Square, PA 19348

MEETING MINUTES OF THE BOARD OF TRUSTEES

September 15, 2015

Board Members Present: Chris Britt, Jeff Yetter, Bill McLachlan, Carolyn Mohr, Susan Mackey Kallis, Karen Ammon, Doug Thompson, Rosa Quintana, Jerry Brown, Stan Allen. Others present: Donna Murray, Maureen Snook, members of the public.

Absent/NOI : Margarita Garay, Joan Weber

The meeting was called to order at 7:03.

1. Public Comments: There were no public comments
2. President's Comments Susan reminded all board members of board protocol regarding communication and announced that she will not be serving another term as president in 2016 due to her Fulbright Appointment.
3. Welcome to New Board Member, East Marlboro: Stan Allen. Stan introduced himself and shared why he is interested in serving on the board.
4. Consent Agenda: Karen made a motion to accept the consent agenda, Second by Bill. No discussion, passed unanimously.
5. Vote on VP/Secretary: Jeff made a motion to ratify the email vote to appoint Karen Ammon as VP/Secretary. Second by Bill. No discussion, passed unanimously.
6. Director's Report: Donna deferred her report to the next meeting, and stated that staff written reports would be done by the end of the week. She did include a report in the consent agenda. Donna also reported that Theresa's last day will be September. She has worked for the library for many years and will be missed. The staff will recognize her and the board will send her a card.
7. Treasurer's Report: Joan was to call in but had no reception. Susan reported that the second quarter financials are done and that the new website will have a link to financial information.

8. Committee Reports

a. New Building Committee: We have a draft document for the MOU with the borough and there was discussion about different parking options around the Weinstein lot. The committee will address the parking options. The appraisal on Waywood Road is done and we are working on the appraisal for the current building. Bill will get them out electronically in a week or two.

b. Policy Committee Vote on Bylaw Revision regarding a designated representative from each township: The Policy Committee made the motion to accept the by law revision regarding representation with a second by Rosa. The board discussed the two revisions, one that included the Fair Share Formula and one that did not. There was a unanimous decision to accept the version without the formula as that will be a changing document and should be in our policies. The board also agreed that the Policy Committee will develop a policy regarding Fair Share. Input from the municipalities will be included in this review.

c. MAD (Marketing, Advocacy and Development) Maureen reported that the Annual Campaign letter was mailed to 1062 people and so far approximately \$7000 has been received. Susan and Karen apologized for the oversight of not writing personal notes. The board agreed to do this with the sweep letter in November. Karen reported on Fright Feast and passed out materials and sign ups to the board.

9. Presentation by Bonny Anderson, McIntyre Associates: The board received their hard copies of the Feasibility Study at the beginning of the meeting. Bonny Anderson presented her executive summary of the document. The board agreed to make the full results available to the public by having a redacted hard copy at the library that community members can sign out and read at the library. The same will be done at Kennett Township as per their request. There was a discussion about an electronic version and Bill offered to create a redacted PDF.

10. Kennett Township Library Taskforce: Susan reported that she and Donna met with Kennett Township manager Lisa Moore and there is a chance the task force may not be going forward. Kennett Borough Council will vote Monday. Susan requested to table the motion (regarding library board participation on the task force) or statement pending results of Borough Council meeting and pending the meeting Lisa Moore is having with her supervisors and concerned citizens. There was some discussion and

questions regarding what the task force goals are, who is on it and pros and cons of participation. There were some public comments. The board agreed to table the discussion.

11. New Business: There was no New Business.

The meeting was adjourned at 9: 12 with a motion by Bill and a second by Carolyn.
Submitted: Karen Ammon 9/16/15

Appendix A

Proposed draft to Library bylaws (Article IV) 9/13/15

ARTICLE IV

BOARD OF TRUSTEES

General

(A) There shall be not less than nine (9) nor more than twenty (20) Trustees making up the Board. Trustees shall serve for a term of three (3) years or until their respective successors are seated. The terms of Trustees shall be based on a calendar year; however, Trustees may be elected at any time during the year.

(B) Trustees may be appointed or elected for a maximum of three (3) consecutive three (3) year terms. A Trustee who has served a total of nine (9) consecutive years shall be ineligible for reappointment or reelection to the Board for a period of at least three (3) years.

(C) There shall be three (3) classes of Trustees, defined by the expiration date of the terms. The classes shall be nearly equal in number as possible. As set forth above, terms shall ordinarily be for three (3) years, except when it is necessary to appoint or elect a Trustee for a shorter term in order to equalize the number in the classes or to fill vacancies.

Appointment and Election of Trustees

(D) Each Municipality in the Library's service area shall appoint a Municipality Designee. In the event that a given Municipality fails to appoint a Designee, the Library Board shall assign the Municipality a Member at Large, ideally someone from that Township.

Municipal Designees.

(E) Any municipality that contributes their fair share of the Library's total municipal funding shall be allowed to freely designate one (1) additional Trustee.*

*refer to the Fair Share Policy.

(F) Municipalities may be eligible to designate a Trustee under Section (E) above, in which case they may designate a total of two (2) Trustees.

(G) Should a municipal position be vacated, the affected municipality, if it is a contributing municipality under Section (E) above, shall have the right to designate a replacement Trustee to fill the unexpired term.

Members-At-Large

(H) There shall be a maximum of twelve (12) Members-at-Large elected by vote of the Board, following an interview with the President and two (2) other Trustees.

(I) If the sum of the number of appointed Municipal Designees and elected Members-at-Large exceed twenty (20), then the number of Members-at-Large shall be reduced so that the sum shall not exceed twenty (20).

(J) The Board shall have the right to select a Trustee to fill the unexpired term of any vacated Member-at-large.

(K) The Members-at-Large need not be residents of Pennsylvania.