

April 15, 2025 Board of Trustee Meeting

✓ Barbara Bolton xTodd Bruce ✓ Lenda Carrillo ✓Peter Doehring ✓ Barbara Forney ✓Dan Gannon ✓Rob Gallagher xVicki Gehrt ✓Mandy Lake ✓ Will Majarian ✓ Pattie M Morgan Miller ✓ Barbara Necarsulmer ✓ Leah Reynolds ✓ Lee Sausen ✓ Corrine Sweeney ✓Tony Talbert ✓Collis Townsend

15 present (17 Trustees)-Quorum achieved

Guests: Chris Manna

Agenda items
CALL TO ORDER/PUBLIC COMMENTS
Collis opened the meeting at 5:01 p.m.
APPROVAL OF MARCH 2025 BOARD MINUTES
Collis asked for a motion to approve the March minutes. Barbara B. made the motion, which was seconded by Corinne Sweeney. All in favor.
DIRECTOR'S REPORT
<p>Highlights of the report:</p> <ul style="list-style-type: none"> Concerns on effects of federal cuts that flow through from the Executive Order abolishing the Institute of Museum and Library Services. This provides databases and support to the states and through them to us. Non solicited development gifts keep coming in from \$1,000 to \$100,000- good news! We were notified that we had not spent the required 12% of budget on materials. We were not including interest expense in the total budget. Will do so going forward.
PRESIDENT'S REPORT
<p>Report provided</p> <ul style="list-style-type: none"> Strong support for constitutional lecture series- good example of civic literacy. A great objective to tie in to 250th anniversary of signing the Declaration of Independence.
COMMITTEE REPORTS
<p>Finance Committee: (Lee Sausen) Report provided.</p> <ul style="list-style-type: none"> Q4 of 2024 report circulated, shortfall less than budgeted- \$28K Will do a reserve study once audit is complete. 2025 is tracking well so far. Q1 report forthcoming WSFS loan balance down to \$174K

Agenda items

- Reviewed materials on process to select final candidate to manage employee defined contribution plan. Motion made by Collis, seconded by Corinne, to approve Edward Jones, representative Joe Oliver, to manage the plan. All in favor.

Nominating Committee/Governance: (Barbara Forney) Report provided.

- Working on identifying candidates for Treasurer and Secretary for when current officer's terms end.
- Beginning By law revisions.

Development Committee: (Tony Talbert)

- Interviews for 3 finalists underway. This position is upgraded from previous and a higher salary will be necessary. The budget will be amended at an upcoming meeting. Chris has the authority to hire when the interview process results in the right person.

Personnel Committee:

- Working on Employee Manual with a goal to present in June. Board members should allow some time to review as this is a comprehensive document.

Communications Committee: (Rob Gallagher)

- Discussing core values, messaging and branding- upcoming strategic planning will feed into this.

Strategic Planning (Mandy Lake)

- The committee is sorting through the initiatives underway and determining where they fit in the process. Some are operational as opposed to strategic.
- One thing that needs attention is how we systematically go about community listening on an ongoing basis.

Programming (Peter Doehring) Report provided.

- Discussed how to handle big projects likea Constitutional law series. Makes sense to do in 2026 as part of 250th anniversary.

Friends of the Library (Barbara Bolton)-

- Friends are working on education and advocacy

DISCUSSION TOPIC –

IMLS Funding cutbacks

- Discussed \$ at risk to Kennett Library as well as services and data bases that CCLS has/could cut.
- Discuss options for advocacy
- We will need to work harder at development efforts to close any gaps.

Kennett Library
Board Meeting Minutes

Agenda items
<ul style="list-style-type: none">• Joe Sherwood's visit to our May Board meeting will provide an opportunity to ask questions.
ADJOURNMENT
Barbara Forney made a motion to adjourn the meeting at 6:16 p.m. which was seconded by Barbara B. Next meeting Tuesday, May 20 at 5pm.

Respectfully submitted,
Barbara Necarsulmer, Secretary