MEETING OF THE BOARD OF TRUSTEES  
Tuesday, December 12, 2017, 5 PM  
\textit{at the Church of the Advent Board Room}  
(401 N. Union St, Kennett Square)

\begin{itemize}
\item\textit{Tom Swett, President of the Board, presiding}
\item \textit{Those items in bold print will require a motion from a Trustee}  
\end{itemize}

Your Notes

\section{I. Public Comments}

\section{II. Motion to Adopt the Minutes of the November 2017 Board Meeting}

\section{III. President’s Report – Tom – 5 minutes}

\section{IV. Library Director Report – Megan}
\begin{itemize}
\item a. 2018 Library Holiday Schedule
\item b. \textbf{Motion to Adopt the 2018 Holiday Schedule}
\end{itemize}

\section{V. Committee Reports (typically five minutes each)}
\begin{itemize}
\item a. ALP – Brad
\item b. SAC Representative - Brad
\item c. New Building – Bill/Jeff
\begin{itemize}
\item i. November 29 meeting with architects – \textit{Option #4} Selected (to view the option 4 rendering and floor layouts, click on this link).
\item ii. Real estate activities
\end{itemize}
\item iii. \textbf{Motion to adopt architectural rendering option #4}
\item d. Personnel– Brenda
\item e. Communications and Marketing – Jeff
\item f. Development – Jeff
\item g. Finance – Bill
\begin{itemize}
\item i. 2018 budget discussion.
\end{itemize}
\item ii. \textbf{Motion to approve the 2018 budget.}
\item h. Policy – Bill
\item i. Board Development – Karen
\begin{itemize}
\item i. Slate(s) of officers to be presented at the organizational meeting in January.
\end{itemize}
\end{itemize}

\section{VI. Adjournment}

The next board meeting is scheduled for
\textit{Tuesday, January 16, 2018 at 5 PM, at the Church of the Advent}