

**Kennett Library
Board Meeting Minutes**

APRIL 16, 2019 Board of Trustees

Karen Ammon
 Barbara Bolton
 Gail Bowden
 Chris Britt
 Margaret Egli
 Jim DiLuzio
 Shanyne Fiske
 Chris Larsen
 Brenda Mercomes
 Barbara Necarsulmer
 Loren Pearson
 Brad Peiper
 David Sleasman
 Thomas Swett
 Barry Tomasetti
 Jeff Yetter

14 present (16 Trustees)-Quorum achieved

Guests: Bill Landmesser, Will Majarian, Matt Fetick, and Megan Walters

Agenda items
OPENING OF MEETING/PUBLIC COMMENTS
<p>At 5:00 p.m. Tom called the meeting to order. First, he asked all Board members to observe a moment of silence for Trustee Cathy Elder, who made significant contributions including helping draft the Strategic Plan for the Library.</p> <p>Tom introduced guest Will Majarian, a new addition to the NBC committee, and Matt Fetick, Mayor of Kennett Square.</p> <p>Tom also addressed Bill McLachlan's recent retirement from the Board. Tom reminded us that Bill had been in the harness for four years and we owe him our gratitude for his hard work and expertise. Bill is assisting with the transition. He provided the Executive Committee with a two-page worksheet itemizing Library business that needs to be addressed and completed. As a result of Bill's retirement, Jeff noted that we have an opening on the Board for a Kennett Township appointee.</p> <p>Next, Tom asked for approval of the March minutes. Barbara Bolton moved that we approve, which was seconded by Barbara Necarsulmer.</p> <p>Tom informed us that committee reports were submitted electronically because the major portion of the Board meeting would be an Executive Session to discuss confidential real estate matters. Brad Peiper, Chair of the NBC Committee would be making a presentation regarding real estate.</p> <p>Tom requested that we close the meeting and asked Brad to proceed.</p>
EXECUTIVE SESSION
<p>The Executive Session to discuss real estate matters started at approximately 5:10 p.m. and ended at 6:00 p.m. Brad Peiper of the New Building Committee made the presentation.</p>
REOPENING OF BUSINESS MEETING
<p>Tom reopened the meeting by asking the Board to consider utilizing the services of Carl Francis to help with regional referendums for short-term municipal levies to fund approximately \$3 million for the new Library building. The Proposal for Campaign and Advisory Services letter addressed to President Tom Swett by Carl Francis had been emailed to all Trustees. Tom reminded us of the successful New Garden campaign conducted by Carl Francis. If we accept this proposal, it will require a retainer of \$15K. Tom asked Trustees to carefully read this communication. The vote to accept this proposal will be done via email.</p>
DEVELOPMENT/COMMUNICATIONS
<p>Jeff is requesting the participation of the Board in making thank you telephone calls to donors over \$200. Each Trustee will be sent a small list.</p>
ALP
<p>Brad reminded Trustees that the ALP 40th Anniversary celebration will be held on Saturday, May 18th at the Church of the Advent.</p>
ADJOURNMENT
<p>Tom adjourned the meeting at 6:17 p.m. The next Board meeting is Tuesday, May 21, 2019.</p>



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Respectfully submitted,
Margaret R. Egli, Secretary