

Kennett Library
Board Meeting Minutes

September 19, 2017 Board of Trustees

- Karen Ammon
 Gail Bowden
 Chris Britt
 Jerry Brown
 Margaret Egli
 Jim DiLuzio
 Chris Larsen
 Bill McLachlan
 Brenda Mercomes
 Carolyn Mohr
 Barbara Necarsulmer
 Loren Pearson
 Brad Peiper
 Thomas Swett
 Barry Tomasetti
 Jeff Yetter

13 present (16 Trustees)-Quorum achieved

Guests: Director Megan Walters and Bill Landmesser

Agenda items
Opening of Meeting
Tom Swett, President, opened the meeting at 4:57 p.m. There were no public comments.
Approval of May Minutes
A motion to approve the minutes was made by Carolyn, seconded by Brad and unanimously approved with no corrections.
President's Report
<p>Tom requested that Carolyn Mohr of NBC Committee and Jeff Yetter update us on the Ways Lane property sale. Jeff confirmed that we have a buyer for a price of \$900,000 which includes a donation. He is hoping that the sale will be wrapped up in 60 days. Additionally, we will be saving money because there is no realtor's commission. Brad asked when the Library originally purchased this property and for how much. Jeff informed the committee that the Library paid \$500,000 for this property in 1998. Because the pending sale includes a donation, Brad recommended that we may need a documented pledge statement to protect the Library.</p> <p>Jeff also reported that we are in the process of surveying an adjacent lot to the Weinstein that could be of potential benefit.</p>
Director's Report
<p>Megan reported that the Eclipse event had an amazing turnout of close to 500 people. Prior to the event, the Library received between 200 to 300 calls asking for information about this event.</p> <p>Megan is in the process of searching for a part time employee to replace Zac. A Spanish speaking candidate would be great.</p>
ALP/SAC
<p>Brad discussed the successes and challenges of the ALP program. One of the priorities is to improve cooperation with La Comunidad. On August 22nd Brad, Filomena, and Megan met with La Comunidad's Alisa Jones and Margarita Garay-Zarco to discuss proactively sharing tutors and joint postings for special events. Semi-annual meetings will be set up to encourage this ongoing collaboration.</p> <p>Family Literacy classes started in September. Thanks to help from Barry a CCRES grant will be redirected to the Kennett Library to help defray costs from the Oxford program we rescued from defunding.</p> <p>His committee is focusing on funding initiatives in order to secure ongoing financial support for ALP. They have identified twenty local businesses and four foundations that are good prospects. The Kennett Area Mushroom companies will be directly contacted to support ALP programs.</p>

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<p>Pertaining to the SAC, this committee of the CCLS only meets quarterly and did not meet in August. However due to funding policy formula, both Brad and Bill are projecting that Kennett Library could potentially receive \$5,000 less funding in 2018.</p>
New Building Committee
<p>Carolyn reported that now that we have purchased the Weinstein lot for \$386K not \$469K, the clock is ticking. Is this property suitable for our new Library project? A wish list needs to be completed in preparation for upcoming meetings with the Architects. New board members, Gail and Barbara, have joined the New Building Committee.</p> <p>Jeff announced that Lukmire has chosen Kennett Square Architect, Dennis Melton, to be their local project representative. John Cacciola is being released from his contract and instead the Library will hire a construction manager at risk. There was discussion pertaining to releasing Mr. Cacciola. Brad and Chris were concerned about losing the expertise, however Jeff countered that local Architect Dennis Melton would oversee and make sure that the project is built to specs. Karen also expressed concern because John Cacciola had been contracted by the prior board. Releasing Mr. Cacciola should be a decision made by the entire board. In the future, she suggested that a board vote could be done via email. Bill validated Karen's point, however he stressed that this was a complex set of circumstances that required immediate action.</p> <p>Jeff made a motion to affirm the decision to release Mr. Cacciola from his contract. The affirmation was passed.</p>
Personnel
<p>Brenda had no report.</p>
Communications/Development
<p>Margaret reported that the Fall Fundraiser –Follow the Yellow Brick Road- is less than a month away. We are doing well with Corporate Sponsorships to date and have about \$5,000. We have between 9 to 10 silent auction items, but need more. We need all board members support to make this a successful event. At this time, we have only received 32 responses for this event. Jeff stated it is not unusual and he believes that most RSVPs will start coming in ten days prior to the event.</p> <p>Jeff reported that a video presentation for the fundraiser is being developed. Also, Jeff announced that the first ever Bayard Taylor Award presentation will be done during the dinner.</p>
Finance Report & Policy
<p>Bill directed our attention to the new formatting for his financial information. He has good news to report – the Library may be above water with about \$2,000 in the black.</p> <p>Bill had previously emailed all board members the new Investment Policy Statement on September 3rd. He requested a motion to affirm this new policy. Karen Ammon asked for a motion to affirm this policy, and Brad seconded the motion. This affirmation to approve the IPS passed unanimously.</p> <p>The Finance Committee will start investigating construction financing options for our new building.</p>
New Garden Township
<p>Jeff reminded everyone that the New Garden Referendum is coming up on November 7th. Jim has been collecting signatures. The Library will be doing mailings. Volunteers will be recruited for Election Day. We are hoping for positive results.</p>

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President's Summary
Tom ended the meeting by telling us what an extraordinary month it was – starting with the Eclipse Event in Anson Nixon Park, the sale of Ways Lane, and the resolution regarding John Cacciola.

The meeting was adjourned at 6:15 p.m. The next board meeting will be held Tuesday, October 17th at the Episcopal Church of the Advent.

Respectfully submitted,

Margaret Egli, Secretary