
MEETING OF THE BOARD OF TRUSTEES

Tuesday, February 20, 2018, 5 PM

at the **Church of the Advent Board Room**

(401 N. Union St, Kennett Square)

Tom Swett, President of the Board, presiding

Those items in bold print will require a motion from a Trustee

Your Notes

- I. Public Comments
- II. **Motion to Adopt the Minutes of the January 2018 Board Meeting**
- III. President's Report – Tom – 5 minutes
- IV. Library Director Report – Megan-5 minutes
- V. **Feasibility Study Presentation-Connie Carter,**
William D Pugh & Associates-30 minutes
The presentation will provide the board an update on the upcoming feasibility study including some of the basics of planning and conducting interviews, how the evaluation of the interviews leads to an estimate for a capital campaign funding amount, etc.

Note: Committee reports will be abbreviated. If committee chairs would like, please forward to Bill your written committee report prior to the board meeting, preferably Monday morning latest, and I will distribute them to the entire board.
- VI. Committee Reports (typically five minutes each)
 - a. ALP – Brad (report submitted prior to the meeting)
 - b. SAC Representative - Brad (no report this meeting)
 - c. New Building– Bill/Jeff
 - i. January 29 meeting with Kennett Borough (Bill) & cost estimate
 - ii. Real estate activities (Jeff)
 - d. Personnel– Brenda
 - e. Development, Communications & Marketing – Jeff
 - i. Fall fundraising event volunteers
 - f. Finance – Bill (January report, hopefully, submitted prior to meeting)
 - g. Policy – Bill (no report)
 - h. Board Development – Karen
- VII. **Adjournment.**

*next board meeting is scheduled for
Tuesday, **March 20, 2018 at 5 PM**, at the Church of the Advent*