

**December 15, 2020 Board of Trustees**

✗ Karen Ammon ✗ Barbara Bolton ✗ Gail Bowden ✗ Chris Britt ✓ Todd Bruce ✓ RuthAnn Deveney ✓ Margaret Egli ✓ Jim DiLuzio ✓ Victoria Gilrane ✓ Michael Guttman ✓ Chris Larsen ✓ Will Majarian ✓ Brenda Mercomes ✓ Barbara Necarsulmer ✓ Loren Pearson ✓ Brad Peiper ✓ David Sleasman ✓ Thomas Swett ✓ Collis Townsend ✓ Jeff Yetter

*16 present (20 Trustees)-Quorum achieved*

Guests: Megan Walters, Mary Hutchins

<b>Agenda items</b>
<b>OPENING OF MEETING/PUBLIC COMMENTS</b>
None
<b>PRESIDENT'S COMMENTS</b>
None
<b>MOTION TO APPROVE THE NOVEMBER BOARD MINUTES</b>
Motion to approve by Margaret. Tom seconded. Motion passed.
<b>DIRECTOR'S REPORT</b>
Circulation higher than last year for the same month, due in significant part to Overdrive. Door count way down, but seeing an uptick in curbside pickups.
<b>COMMITTEE REPORTS</b>

**Agenda items**

**EC:** Meeting 3 times per month.

**Finance:** Tori presented the draft 2021 budget. We expect to we finish 2020 with a slight deficit of \$11k. CCLS informed us that we'd be receiving a larger funding allocation than expected for 2021. Draft 2021 budget now predicts a surplus of \$46k. **Tori moved that we approve the 2021 budget as presented. Seconded by Michael. Motion passed.** Jeff observed that annual appeal donations are coming in at higher levels than normal.

**New Building:** Brad reminded the BOT that we are in the Construction Documents phase. Expect to be here until April for next decision point, and hoping to break ground in late summer. RACP1 grant (\$1m) now has state consultant assigned and has commenced reporting/compliance measures. RACP2 grant application news expected shortly. Expect to close on land swap with Sinton at the end of the week. Water and sewer planning firming up, meeting with Borough representatives to ensure approvals to begin work. CCLS presentation occurred today. Expect formal approval shortly.

**Capital Campaign:** The campaign is gaining momentum. Goal is to have lead gifts identified by March, having 75% of the overall goal committed by July when Board would make decision to initiate construction. Next newsletter is in press now; it includes many library user stories. Have authorized architects to create a virtual tour of the new library building. Jeff mentioned that all six municipalities that committed to donate to the Capital Campaign have made those contributions. Jeff congratulated Jim for his efforts in securing funding from New Garden Township.

**Personnel:** Brenda has been recruiting for the policy committee. Todd Bruce has agreed to join. Chris Britt has agreed to help with our retirement policy.

**ALP:** On-line classes via Zoom will continue with 103 students "attending" in November.

**DevCom:** Mary reported that "New Ways to Give" brochure now available at the library; includes for example how to make legacy gifts. Mary will send copies to Board members. Committee met to plan smaller fundraiser with AHHAH.

**Friends of the library:** Loren said that the group is still searching for houses with gardens to include on the tour.

**Nominating Committee:** Slate of Officers for 2021: Current slate are willing to serve again: for president, Jeff Yetter; for Vice President, Brad Peiper; for treasurer, Tori Gilrane; and for Secretary, Will Majarian. Nominating committee unanimously supports this slate. Please contact Jeff or Brad with questions. Board will vote at reorganization meeting in January.

**ADJOURNMENT**

At 6 PM.

Respectfully submitted,  
William R. Majarian, Secretary