

Kennett Library
Board Meeting Minutes

January 19, 2021 Board of Trustees

✓ Barbara Bolton ✓ Gail Bowden ✗ Chris Britt ✓ Todd Bruce ✓ RuthAnn Deveney ✓ Margaret Egli ✓ Jim DiLuzio ✗ Barbara Forney ✓ Victoria Gilrane ✓ Michael Guttman ✓ Chris Larsen ✓ Will Majarian ✓ Brenda Mercomes ✗ Barbara Necarsulmer ✓ Loren Pearson ✓ Brad Peiper ✓ David Sleasman ✗ Thomas Swett ✓ Collis Townsend ✓ Jeff Yetter

16 present (20 Trustees)-Quorum achieved

Guests: Megan Walters, Mary Hutchins, Karen Ammon

Agenda items
OPENING OF MEETING/PUBLIC COMMENTS
The meeting opened upon conclusion of the annual Board reorganization meeting.
PRESIDENT'S COMMENTS
Jeff thanked Karen Ammon for her 9 years of service on the Board of Trustees.
MOTION TO APPROVE THE DECEMBER BOARD MINUTES
Motion to approve by Jim. Brad seconded. Motion passed.
DIRECTOR'S REPORT
Megan apologized for not providing a report before the meeting. Physical circulation surprisingly higher than this time last year. Take home kits have been very popular, as have on line programs. Megan did a presentation at Kendall/Crosslands last night: many questions about the new building. Jeff: New program director is doing a great job.
COMMITTEE REPORTS

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Agenda items

Finance (Tori): Tori will provide an annual report by next month's meeting. PPP loan will be shown as income for 2020. Therefore will finish with a surplus for 2020. For December, income \$95k and expenses \$81k. For the Capital Campaign, \$492k donations in December, expenses were \$40k. Investment account: \$2.5m in library reserve, endowment \$340k. Jeff: Annual appeal has brought in \$70k, ahead of last year's pace.

New Building (Brad & Loren): Current building target still \$17.5m. Project timeline has not changed since last month. Expect to ask Board to approve move to bidding phase in May. In July, expect to ask the Board for permission to begin construction. Water and sewer planning ongoing. CCLS granted approval for the project.

Capital Campaign (Collis & Mary): Campaign going well. Campaign materials were prepared by Mary Hutchins and have been sent to all trustees. It has been decided that proceeds from sale of Ways Lane property and the existing library will go directly to Capital Campaign (rather than to the library reserve); library reserve is already well funded at \$2.5m. Several new members have joined the Campaign Cabinet: Rob Fenza, Larry Bosley, Barbara Forney. Meeting with the Longwood Foundation later this week. On track with approved campaign-related expenses.

Personnel (Brenda): Now have two policy committee members: Todd Bruce and Barbara Necarsulmer. Library is trying to hire a cataloging/development person.

ALP (David): ESL and citizenship classes ended for 2020 on December 17, and classes resumed on January 5. In December collected 231 bottles of cooking oil and a cash donation which was given to KACS. Giant supermarket provide a free case of cooking oil. Eight ALP students became new US citizens in 2020.

DevCom (Mary): No report. No meeting last month.

Friends of the library (Gail): Decided to cancel home & garden tour for 2021 due to uncertainty caused by COVID. Will reschedule for June of 2022.

ADJOURNMENT

Motion to adjourn by Loren, seconded by Jim. Meeting adjourned at 6:00 pm.

Respectfully submitted,
William R. Majarian, Secretary

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OPENING OF MEETING/PUBLIC COMMENTS
Jeff Yetter opened the meeting at 5:03 pm.
PRESIDENT'S COMMENTS
The proposed 2021 slate of officers was submitted by the Board Development Committee: Karen Ammon, Chris Britt, and Jim DiLuzio.
MOTION TO APPROVE THE 2020 SLATE OF OFFICERS
Karen Ammon moves to approve the following as officers of the Kennett Library Board of Trustees for 2021: Jeff Yetter, President Bradley Piper, Vice President Victoria Gilrane, Treasurer William Majarian Secretary
Respectfully submitted by the Board Development Committee Karen Ammon, Chris Britt, Jim DiLuzio
Seconded by Margaret. Motion passed unanimously.
ADJOURNMENT
Motion by Karen, seconded by Michael. Motion passed and the meeting adjourned at 5:05 PM

Respectfully submitted,
William R. Majarian, Secretary