

November 16, 2021 Board of Trustees

✗ Barbara Bolton ✓ Gail Bowden ✓ Chris Britt ✓ Todd Bruce ✗ RuthAnn Deveney ✓ Margaret Egli ✓ Jim DiLuzio ✗ Barbara Forney ✓ Victoria Gilrane ✓ Michael Guttman ✓ Will Majarian ✓ Brenda Mercomes ✗ Barbara Necarsulmer ✓ Loren Pearson ✓ Brad Peiper ✓ Leah Reynolds ✓ David Sleasman ✓ Thomas Swett ✓ Collis Townsend ✓ Jeff Yetter

17 present (20 Trustees)-Quorum achieved

Guests: Chris Manna, Filomena Elliott, Mary Hutchins, Amanda Murphy

Agenda items
OPENING OF MEETING/PUBLIC COMMENTS
None.
PRESIDENT’S COMMENTS
Jeff continued to encourage board members to solicit contributions for the new library.
MOTION TO APPROVE THE OCTOBER BOARD MINUTES
Motion to approve by Brenda, seconded by Michael. Motion approved unanimously.
DIRECTOR’S REPORT
Reported by Jeff: Staff has been amazing during the interim between directors. Circulation is 160k through 10 months. Likely to break record for circulation this year. Door count is 50% ahead of last year, but still behind prior non-pandemic years. These statistics are in line with national library statistics.
COMMITTEE REPORTS

Kennett Library
Board Meeting Minutes

Agenda items

Capital Campaign (Collis): Campaign has firm pledges of \$13m; “soft” gifts put the total over \$13.5m. Concert rescheduled for April 7. Phoebe Fisher and Claire Murray now members of the campaign cabinet.

Personnel (Brenda): Chris will be introduced at the Kennett Borough council meeting on December 6.

Nominating (Brenda): Michael Guttman and Jim DiLuzio are members of this committee. Current officers are willing to continue in those roles next year. Trustees are asked to let Brenda know by December 1 if they are interested in an officer role.

Finance (Tori): Just received numbers from CCLS. \$423k in operating cash. October revenue \$88k, expenses \$64k. Cap Cam account \$3.9m, October: \$87k revenue, \$178k expenses.

ALP (David): ESL, GED and American Citizenship classes are running. All virtual, and in their 11th week. Filomena and Lupe continue to participate in local Digital Literacy initiative. Operation Warm event happened earlier this week. Filomena prepared a Spanish language brochure regarding library services. 48 containers of cooking oil (for KACS) have been collected along with some cash.

Friends of the Library (Gail): Moving forward with collection of a list of sponsors for next year’s shop and dine. Membership of Friends of the Library has grown to 60 people. Planning a social event for January. Continuing with monthly staff events; will provide lunch this month.

New Building (Brad): Special Board Meeting called for November 23 at 5 PM to discuss GMP. Expecting building permit to be issued by the end of the week. Expecting construction to begin on November 30. Current budget outlook for entire project is \$20.4m. GMP relates specifically to construction, currently totaling \$14.6m. EDiS yesterday provided preliminary GMP of \$14.4m. Substantial increases in many construction materials were offset by proposed substitutions and equivalents. These are under review for acceptability. Construction contingency was reduced significantly resulting in savings of \$600k. Negotiating GMP addendum with EDiS.

ADJOURNMENT

Motion to adjourn made by Margaret, seconded by Michael. The motion passed and the meeting adjourned at 5:52 PM.

Respectfully submitted,
William R. Majarian, Secretary