



## VOLUNTEER APPLICATION

216 E. State Street, Kennett Square, PA 19348

610-444-2702 [www.KennettLibrary.org](http://www.KennettLibrary.org)

Thank you for your interest in volunteering with the Kennett Library! Volunteers make our Library a better place! Please review the following information and return the completed form to the front desk or email the Volunteer Coordinator: Laura Florence at [lflorence@ccls.org](mailto:lflorence@ccls.org)

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

Please check the areas that apply to you:

**ADULT VOLUNTEER** (ages 18 and up)

Duties may include:

- **REGULAR WEEKLY:** Assist with shelving books, organize shelves, shelf read, and other assorted tasks
- **SPECIAL PROGRAMS, PROJECT & EVENTS:** Assist with programs, projects and special events
- **PROGRAMMING ASSISTANCE:** Assist facilitator(s) with ongoing programs

**STUDENT VOLUNTEER** (ages 14 to 17)

Duties may include:

- **REGULAR WEEKLY:** Assist with shelving books with priority on the Children's library, organize shelves, shelf read, and other assorted tasks
- **SPECIAL PROGRAMS, PROJECT & EVENTS:** Assist with programs, projects and special events
- **CHILDREN & TEEN PROGRAMMING:** Assist facilitator(s) with preparations and set-up for summer programs and special events
- **SUMMER TEEN VOLUNTEERS (JUNE-AUGUST):** Assist on weekly basis with shelving books, organizing shelves, shelf reading, and other assorted tasks.
- **HIGH SCHOOL COMMUNITY SERVICE FULFILLMENT:** Specially scheduled assignments – usually for two weeks or until hours are met for school requirements.

Duties may include: shelving, special projects, programming assistance. Duties will be more varied and tailored to student's interest when possible. Students may make a proposal for special project to be considered.

**COMMUNITY SERVICE**

The Kennett Library will work to accommodate those needing to fulfill mandated community service. This will be considered on a case by case basis and is dependent on the availability of suitable volunteer jobs openings. Please inquire with the Volunteer Coordinator.

Please tell us about any previous volunteer experience:

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Do you have any special skills that would be relevant to the volunteer position?

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Do you speak any languages other than English? \_\_\_\_\_

What days & times are you available for volunteering?

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What areas are you most interested in working?

- Circulation Assistance/Shelving/Organization     Children's Library  
 Program Assistance     Special Projects     Adult Literacy Program

Please list two references:

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

In case of emergency please notify:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Volunteers 18 and older must complete and pass State and Federal child abuse and criminal background check before the start of their first shift. Clearance forms will be sent to you upon confirmation of acceptance to the volunteer program.

Signature of volunteer: \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature if under 18 years of age:

\_\_\_\_\_ Date \_\_\_\_\_

**Thank You!**