

**Kennett Library**  
**Board Meeting Minutes**

***January 17, 2023 Board of Trustees***

Barbara Bolton  Gail Bowden  Chris Britt  Todd Bruce  RuthAnn Deveney  Margaret Egli  Barbara Forney  Dan Gannon  Michael Guttman  Will Majarian  Brenda Mercomes  Barbara Necarsulmer  Loren Pearson  Brad Peiper  Leah Reynolds  Lee Sausen  Thomas Swett  Collis Townsend  Jeff Yetter

*# present (15 Trustees)-Quorum achieved*

Guests: Chris Manna, Filomena Elliot, Mary Hutchins, Amanda Murphy, and Carolyn Mostyn

<b>Agenda items</b>
<b>OPENING OF MEETING/PUBLIC COMMENTS</b>
New President, Brad Peiper opened the business meeting after the completion of the reorganization meeting at 5:03 p.m. There were no public comments.
<b>PRESIDENT’S COMMENTS</b>
Brad advised us that RuthAnn Deveney has resigned from the Board, however she will remain on the Communications Committee. Will has agreed to stay on the Board and Brad thanked him for his continued service. Brad also wished to acknowledge and express appreciation for the many accomplishments of outgoing President Jeff Yetter, which include fair share presentations to the Townships, improving the website, launching the Arts Festival, serving on the NBC committee, outreach to government officials, land acquisition, and being a generous donor. He presented Jeff with a framed picture of the new Library, signed by Trustees and staff. Jeff has agreed to continue on both the NBC and Capital Campaign Committee.
<b>MOTION TO APPROVE THE DECEMBER 2022 BOARD MINUTES</b>
There was a motion to approve the minutes by Barbara Forney, which was seconded by Barbara Bolton, and passed unanimously.
<b>DIRECTOR’S REPORT</b>
Chris began by thanking Trustees for signing up for Google Workspace. Story Walk will debut on June 6 <sup>th</sup> in New Garden Township. At this time, the Board Retreat is scheduled for Friday, February 24 <sup>th</sup> from 9:00 until 4:00 p.m. Chris was happy to report a 16.5% increase in circulation, a 40% increase in digital, 20.4% increase in the door count, and Overdrive usage at a new high of 78,933. Chris relayed good news that we are \$50K under budget which included personnel expense being \$20K under. The collection budget was \$4K over. Sponsorships for programming will continue to be a focus in 2023. The Fall Arts Festival contributed \$25-35K to 2022 fundraising. There are 3,627 registrants for the Imagine Library- the goal is 4,000. The Makerspace position has been posted. Chris was pleased to announce that Mary Hutchins has been promoted to Development Director. Staff member, Laura Florence, is working on a volunteer newsletter to re-engage previous Board members and donors. A business appeal

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<p>letter is in the works. Chris is also working with TMACC as a sponsor of their “Students against destructive driving” campaign. The Annual Report is also in process. The Story of the Month involves a 102-year-old Library patron, who was signed up for Overdrive.</p>
<b>COMMITTEE REPORTS</b>
<p>Finance (Lee) – Lee reported that we ended on 12/31/2022 with \$3.6 million in the bank and net profit for the year at \$73,879. Lee will receive Q4 results from CCLS later this week.</p> <p>NBC (Brad) – Brad emphasized how far we have journeyed in the past 15 months since the project began. Now we are sprinting toward the finish line as evidenced by glass replacing plastic. Remaining attention is focused on a retaining wall piling, storm water management, and masonry. Brad stated that the timeline for completion should be March 21, 2023 and building occupancy June 6<sup>th</sup>. He is still trying to establish the best date for our grand opening. The budget increased to \$22 Million from \$21.7, however we should receive a \$300K credit which brings it to the target. There is no change in the contingency fund. The committee still has lots of activity around parking, the PECO utility pole, storm water inlet, furniture and shelving and the AV contract.</p> <p>Capital Campaign (Jeff) – New Chair, Jeff Yetter, reported that the Campaign has exceeded \$18 million. Because there is still a gap, Trustees need to keep the pressure up. Although we have received government grants, it is difficult to predict when or if we will receive the monies.</p> <p>Personnel (Brenda) – There was no report.</p> <p>Communications (Claire) – RuthAnn will continue to lead the committee and Claire Murray will be the Board Liaison.</p> <p>Friends of the Library (Gail) – Businesses are beginning to be recruited for Shop &amp; Dine</p>
<b>OTHER BUSINESS</b>
<p>None.</p>
<b>ADJOURNMENT</b>
<p>Motion to adjourn by Will, seconded by Corrine, and passed. The meeting was adjourned at 5:46 p.m.</p>

Respectfully submitted,  
Margaret Egli, Secretary