

May 16, 2023 Board of Trustees

✓ Barbara Bolton ✗ Gail Bowden ✓ Chris Britt ✗ Todd Bruce ✗ Margaret Egli ✓ Barbara Forney
 ✓ Dan Gannon ✗ Michael Guttman ✓ Will Majarian ✗ Brenda Mercomes ✗ Claire Murray ✓
 Barbara Necarsulmer ✓ Loren Pearson ✓ Brad Peiper ✗ Leah Reynolds ✗ Lee Sausen ✓ Corinne
 Sweeney ✗ Collis Townsend ✓ Jeff Yetter

10 present (19 Trustees)-Quorum achieved

Guests: Chris Manna, Amanda Murphy, Joe Mowry, Filomena Elliott, Mary Hutchins

Agenda items
OPENING OF MEETING/PUBLIC COMMENTS
Brad opened the meeting at 5:01 pm. There were no public comments.
PRESIDENT’S COMMENTS
Brad encouraged all Trustees to read the excellent retreat notes taken by Carrie Freeman. Brad will be asking committee chairs to report on membership and provide a statement of committee responsibility one week before our next BOT meeting (i.e., June 13).
MOTION TO APPROVE THE APRIL BOARD MINUTES
Motion by Barbara N, second by Corinne. The motion passed.
DIRECTOR’S REPORT
There will be a meeting this week regarding room bookings (policy, pricing, etc.). Regarding eliminating children’s fines and fees (discussed at the retreat), this is a system-wide decision. Other CCLS directors are NOT in favor of eliminating these fees. Books are currently being moved from the old library to the new building. Shelving is due to arrive by Thursday. Tours of the new building are ongoing. Over 5000 children have registered for the Imagination Library; over 19,000 books have been mailed out.
COMMITTEE REPORTS

Kennett Library
Board Meeting Minutes

Agenda items
<p>Executive (Brad): Retreat topics are actively being worked on. Regarding a balanced budget by 2025, Jeff discussed referenda in several townships asking for a .2 millage in Kennett Borough that will raise about \$50,000. This can be done either by the Borough Council, or by petition (75 signatures required). Jeff made the following motion: "I move that the Kennett Library Board of Trustees approves placing a .2 mil Library tax referendum for the Borough of Kennett Square on the 2023 fall election ballot to secure funding for the Library and approve a \$6,000 budget for the campaign." Barbara N seconded the motion. The \$6000 budget is for mailings, etc. Other municipalities can be approached in the future; Jeff proposes only addressing this to Kennett Borough for this year. The motion passed: all 10 trustees present at the meeting voted "yes".</p> <p>Finance (Brad for Lee): Working on several projects: taxation, retirement support.</p> <p>New Building (Brad): Brad discussed his report. Required ADA slope along State Street has been resolved with the Borough and their engineers (expecting sign-off tomorrow); sidewalks can now be completed. Property line restoration is proceeding; hoping for closure this week. Closing on the old library with the buyer (Gish Furniture) is likely to be June 5. Budget to be updated next month taking into account recent expense items as we approach the end of construction. Credit line interest is not 6.5% fixed. Library reserves (Borough security released) are now available to pay bills. Cash flow reviewed; assumes government moneys (RACP, HUD, LSA) arrive on schedule (November, August and October of 2023, respectively).</p> <p>Capital Campaign (Jeff & Mary): Sale of the new building expected to net approximately \$1.4m, slightly (\$0.2m) more than originally expected. Donations continue to come in. Potential donors continue to attend tours. Campaign newsletter will go out this week.</p> <p>Personnel (no report)</p> <p>Communications (Amanda for Claire): continuing with priorities.</p> <p>Friends (Jeff for Gail): Shop 'n Dine postponed until August as most sales occur in the Library which is now closed until the new building opens.</p>
OTHER BUSINESS
ADJOURNMENT

Kennett Library
Board Meeting Minutes

Agenda items
Motion to adjourn made by Barbara N, seconded by Barbara F. The motion passed and the meeting adjourned at 5:58 pm.

Respectfully submitted,
William R. Majarian, Secretary