

## February 20 2024 Board of Trustees Meeting

✓ Barbara Bolton xTodd Bruce ✓Lenda Carrillo ✓ Margaret Egli ✓ Barbara Forney ✓Dan Gannon ✓  
Will Majarian ✓Brenda Mercomes ✓ Pattie Morgan Miller ✓Claire Murray✓Barbara Necarsulmer ✓  
Loren Pearson ✓ Brad Peiper XLeah Reynolds ✓Lee Sausen✓ Corrine Sweeney ✓ Collis Townsend

*15 present (Trustees)-Quorum achieved.*

Guests: Chris Manna, Mary Hutchins, Filomena Elliott

### **OPENING OF MEETING/PUBLIC COMMENTS**

Brad opened the meeting at 5:00 p.m and called for an executive session. At its conclusion he opened the meeting.

### **PRESIDENT’S COMMENTS**

Brad included his comments at the appropriate points in the agenda

### **MOTION TO APPROVE THE JANUARY BOARD MINUTES**

Brad asked for a motion to approve the January minutes. Barbara N made the motion which was seconded by Barbara B, the motion passed.

### **DIRECTOR’S REPORT**

1.Filomena Elliott presented the results from 2023 and upcoming plans for The Adult Literacy Program (ALP), a shining star for the library. When classes came back in person, demand increased, and since they had a 70-person waiting list she added an extra class. Class space and funding for teachers limit expansion. Options for additional grants and other options were discussed.

Chris reviewed his report focusing on programming and meetings. Highlights include:

1. Family Outreach of UCF programming on Mental Health Feb 29
2. Popcorn and Politics – intended to be bi-partisan, First in the series Feb 28
3. Red Cross Day, March 4- Disaster Prep, Blood Donations, CPR Training. Volunteers Needed
4. Odyssey Fundraiser, April 6, tickets to be sold.
5. Spring Forward Together- April 24 with AHHAH
6. Imagination Library- 7,772 children registered since Nov 2022, 26.6 % of those eligible

### **PRESIDENT’S REMARKS**

Initiatives for 2024

- 1.Strategy Update: Barbara N (Team Lead) Barbara F, Barbara B, Collis T, Corrine S, Chris M. Initial meeting will be soon.
2. 3-Year Development Plan- Brad, Barbara Cairns, Chris M, Pattie M, Tom Swett

3. Building Facilities Operations- Brad, Will, Loren, Chris/Debbie Kellar

### **COMMITTEE REPORTS**

**Finance (Lee)** – 1. Reviewed January Financial Report- on track.

2. Reserves tracking- what is in the current account and how it got there. Discussion on purpose of reserves and amount desired for future as well as approval process for use. Current policy allows treasurer to withdraw to cover budgeted expenses if cash needed. Options discussed to manage cash flow include a mortgage. Finance committee to review these issues and report back to Board- target by June meeting.

**NBC (Brad & Loren)** – 1. The Mural Committee narrowed down submissions to 4 artists (all regional) to move forward in the process.

2. Discussed status of grants and building funding

**Capital/Development (Mary)** – 1. Campaign committee had its final meeting. Still 800K short of 22 million goal. Discussed grants in process and other plans to close gap.

2. Development efforts reviewed, all have \$ goal: March 7 Challenge Celebration – invitations coming soon.

Starlight Soiree- May 3, Board members will get 10 tickets to sell, \$150 each. More sponsors needed.

**Nominating (Barbara F, Collis)** Meetings held with individuals interested in being on the board. Strategically we need to discuss how to slot them in. They will be invited to next Board meeting. Working on Board Orientation Material.

**Personnel (Leah)** – The One Board, One Voice presentation delayed to a future meeting.

**SAC (Corinne)** – none this month

**Communications (Amanda)** – none this month

**Friends of the Library (Barbara B)**- Considering new officers and mission of the Friends.

### **OTHER BUSINESS**

The Secretary noted that all Board documents can be found on the Shared Google Drive in the Board Folder. Look for Monthly Board Meetings folder within which is a folder for each month.

### **ADJOURNMENT**

Barbara F made a motion to adjourn, Margaret seconded. Unanimously approved the meeting adjourn at 7:08 p.m.

Respectfully submitted,  
Barbara Necarsulmer, Secretary